

**BOROUGH COUNCIL OF KING'S LYNN & WEST NORFOLK**

**KING'S LYNN AREA COMMITTEE**

**Minutes from the Meeting of the King's Lynn Area Committee held on  
Thursday, 19th June, 2025 at 5.15 pm in the Council Chamber, Town Hall,  
Saturday Market Place, King's Lynn PE30 5DQ**

**PRESENT:** Councillor S Everett (Chair)  
Councillors F Bone, S Collop, R Colwell, J Fry, D Heneghan, B Jones (Vice-  
Chair), A Kemp, J Rust, D Sayers and A Ware

**14      APOLOGIES FOR ABSENCE**

Apologies of absence were received from Councillor Moore, Lowe and Joyce.

**15      MINUTES OF PREVIOUS MEETING**

**RESOLVED:** The minutes from the previous meeting held on the 22<sup>nd</sup> May 2025 were agreed as a correct record.

**16      DECLARATIONS OF INTEREST**

Councillor Heneghan advised she was on the Board for Plan for Neighbourhood.

**17      URGENT BUSINESS**

There was no urgent business under Standing Order 7.

**18      MEMBERS PRESENT PURSUANT TO STANDING ORDER 34**

There were no members present under Standing Order 34.

**19      CHAIR'S CORRESPONDENCE (IF ANY)**

There was none.

**20      PARISH PARTNERSHIP REMINDER**

[Click here to view the recording of this item on YouTube.](#)

The Committee was reminded of the Parish Partnership Scheme which was due to be released at the end of June/beginning of July.

The Committee were advised the Democratic Services Officer would provide the details of the scheme once received. Significant deadlines were highlighted to the Committee in relation to the Parish Partnership Scheme.

Councillor Bone sought clarification if there was a deadline for successful bid's last year taking place.

Councillor Rust commented her bid was also successful, but work had yet been started. She added she had been in correspondence with Norfolk County Council but asked if this could be chased further.

The Assistant Director advised this would be chased and reported back to Members.

Councillor Heneghan asked if bike racks were included in the scheme.

The Democratic Services Officer advised bike racks were not on the list provided in relation to the Parish Partnership Scheme

Following the meeting the Assistant Director confirmed bike racks were listed under other schemes which she may be able to apply for.

The following link was provided to members for information; [Parish Partnership Scheme - Norfolk County Council](#)

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## **PLAN FOR NEIGHBOURHOODS**

[Click here to view the recording of this item on YouTube.](#)

The Committee received a presentation on the Plan for Neighbourhoods from the Regeneration Programmes Manager, Chair of the Plan for Neighbourhood Board and Director of Engaging People Company.

The Chair thanked the Officers for their presentation and invited questions and comments from the Committee.

Councillor Bone referred to Members of the Board currently being business focused and asked for reassurance the Board was going to include community leaders and wider range of Board Members.

Vicky Etheridge, Chair of the Plan for Neighbourhood Board highlighted the neighbourhood Board was different to Council Panels and Committee's. She commented there were conversations around the governance of the Board, and she expected the Board membership and structure was likely to change going forward.

Councillor Heneghan asked if there was going to be an opportunity for KLAC to have an input to the plan for neighbourhoods as this impacted

the Committee's wards. She asked further if once the plan was close to being decided, if this could be brought back to the Committee.

Vicky Etheridge confirmed these were key conversations to be had and Members would be involved as they were critical in making this plan successful.

Councillor Rust expressed her excitement for this plan for neighbourhoods as it provided flexibility with improving King's Lynn and this Board provided flexibility for easier and quicker projects. She highlighted Marmot Place which could be linked to the Plan alongside data from Freebridge Community Housing as this would maximise the consultation.

Councillor Kemp commented she welcomed the Neighbourhood Board's objectives and highlighted the disadvantages to the previous consultation as this was conducted during Covid. She expressed her support with the Ferry in West Lynn being included in the Plan.

Councillor Jones sought clarification if the asset-based community development approach would be used.

Michelle Gant, Director of Engaging People Company confirmed this collaboration would be used to ensure a legacy was left through this engagement.

Councillor Everett sought clarification on who will be making the decision on which money would be spent and where.

The Regeneration Programmes Manager confirmed the Neighbourhood board were the decision makers and the revised scheme meant there was greater delegation of decision from Central Government to local areas.

Vicky Etheridge commented the guidance and criteria was clear from Central Government that the projects reflected the consultation and the priorities of the community.

Councillor Everett questioned if decisions made by the Board were open to the public along with minutes and agendas for the meetings.

The Regeneration Programmes Manager confirmed the agendas and minutes were published on Vision King's Lynn. She added there were some exempt reports but became public once the commercial sensitivity had passed. She added the Board were looking at being more transparent.

Councillor Colwell commented on the powers that could be used in the Plan for Neighbourhoods programme now and referred specifically to orders with cleaning up areas and fly tipping. He added there was a lot

spots in the town which needed attention and hoped funding could be used to clean up King's Lynn.

The Regeneration Programmes Manager confirmed with community groups areas such as this was something they needed to identify which could be dealt with by capacity funding.

Councillor Sayers commented on the governance of the Board and highlighted there were Borough and County representatives. He questioned if after Local Government Reorganisation if relevant Members, from this Committee could be included on the Boards as they represent the relevant areas.

The Regeneration Programmes Manager explained the government guidance was clear in that there would be a limited number of local authority member representation. She added the governance needed to evolve.

Councillor Kemp commented on the governance and highlighted the Borough Council were the accountable financial body. She sought clarification on who was responsible if the project was to overrun. She further added the projects which were ran by the Borough Council and asked who was responsible for allocating the spending of the capacity funding.

The Regeneration Programmes Manager confirmed the Neighbourhood Board was the decision-making body however the Borough Council was accountable body. She commented robustness needed to be ensured with detailed business cases to check the robustness of projects and assurance. She added the Borough Council as the accountable body was the assurance.

Vicky Etheridge commented there was accountability from the body delivering the projects. She highlighted not all projects were being led by the Borough Council and provided the example of the MUCH project which was led by Norfolk County Council.

In response to Councillor Kemp, the Regeneration Programmes Manager explained the Member Major Project Board has a set criteria in terms of what was classified as a major project. She explained the Plan for Neighbourhood would include smaller projects and not fitting the criteria for Member Major Projects Board.

Councillor Ware stressed the importance of being included in the consultation and asked to be included to ensure residents were listened to.

Councillor Fry referred to community engagement and sought clarification on how this was to be measured.

The Regeneration Programmes Manager explained the Neighbourhood Board had learnt from the Town Deal Board and a softer evaluation would be done throughout the Plan for Neighbourhoods which needed to be embedded going forward as the plan would take time to deliver and see the desired outcomes realised.

22      **KING'S LYNN TOWN COUNCIL**

The Committee were advised this item was deferred to the next Committee meeting on 25<sup>th</sup> September 2025.

23      **EXCLUSION OF PRESS AND PUBLIC**

**RESOLVED:** That under Section 100(A)(4) of the Local Government Act, 1972, the press and public be excluded from the meeting for the following item of business on the grounds that it involves the likely disclosure of exempt information as defined in paragraph 3 of Part 1 of Schedule 12A to the Act.

24      **EXEMPT- KING'S LYNN MASTERPLAN**

The Regeneration Programmes Officer and Manager gave a presentation on the King's Lynn Masterplan.

The Chair thanked Officer for the presentation. He invited comments and questions from the Committee.

The Officers responded to questions from the Committee.

25      **COMMITTEE'S WORK PROGRAMME AND CABINET'S FORWARD DECISION LIST**

**RESOLVED:** The Committee's Work Programme and Forward Decision List was noted.

26      **DATE OF NEXT MEETING**

The next meeting of the Committee was scheduled for 25<sup>th</sup> September 2025 at 5:15pm in the Council Chamber, Town Hall.

The Committee were reminded of the upcoming visit to the King's Lynn Fire Station on 10<sup>th</sup> July 2025.

**The meeting closed at 6.32 pm**